

2016 OPERATING BUDGET of ST. ALBAN'S EPISCOPAL CHURCH, Washington, D.C.

FINAL Version (Amended): Approved by Vestry at July 7, 2016 Meeting; Intial Budget Approved at February 16, 2016 Meeting

	2016 BUDGET as amended on July 7, 2016	<u>2015 Budget</u>	<u>2015 Actuals</u>	2016 % Chg. from 2015 <u>Actuals</u>	<u>2014 Actuals</u>	<u>2013 Actuals</u>	<u>2012 Actuals</u>
<u>Income:</u>							
Operating Income (excluding Fund transfers)	\$1,560,612	\$1,672,808	\$1,853,773		\$1,720,458	\$1,693,907	\$1,583,930
Endowment Fund Draw(s)	\$263,542	\$123,331	\$0		\$0	\$0	\$0
Transfer of Prior Year Operating Surplus	\$64,140	\$0	\$0		\$0	\$0	\$0
Total Operating Income	\$1,888,294 *	\$1,796,139	\$1,853,773	1.9%	\$1,720,458	\$1,693,907	\$1,583,930
<u>Expenses:</u>							
Personnel	\$915,211 48%	\$866,616 48%	\$884,683 48%	3.5%	\$867,394 46%	\$844,467 45%	\$742,433 39%
Outreach	\$363,650 19%	\$358,500 20%	\$418,742 20%	-13.2%	\$357,045 19%	\$367,791 19%	\$251,776 13%
Parish Programs	\$92,244 5%	\$107,375 6%	\$66,640 6%	38.4%	\$53,764 3%	\$48,167 3%	\$67,125 4%
Buildings & Grounds	\$438,083 23%	\$389,377 22%	\$329,281 22%	33.0%	\$333,036 18%	\$336,763 18%	\$333,120 18%
Church Office	\$78,621 4%	\$74,271 4%	\$60,441 4%	30.1%	\$61,237 3%	\$58,581 3%	\$65,347 3%
Total Operating Expense	\$1,887,809	\$1,796,139	\$1,759,786	7.3%	\$1,672,475	\$1,655,770	\$1,459,802
Undisbursed WSA Funds	\$0	\$0	(\$29,846)		\$0	\$0	\$0
Income/Expense Variance	\$485	\$0	\$64,140		\$49,183	\$38,138	\$124,129

Notes:

- In the fall of 2013, for the first time, the operating budget of St. Alban's Church includes all WSA income and grants, which inflates 2013, 2014, 2015 and 2016 income and expense compared to previous years.

- No Endowment draw was necessary in fiscal years 2015, 2014, 2013 and 2012. In 2011 and 2010, Endowment draws were \$27,957 and \$36,622, respectively.

In 2009, the Endowment draw was \$39,655 with an additional \$69,397 taken from the Reserve Fund to cover the operating deficit.

In 2015, 2014, 2013 and 2012, the Operating Fund had a surplus making an Endowment draw unnecessary for those four consecutive fiscal years.

* To balance the 2016 budget, the Vestry approved up to three (3) draws from Endowment totaling \$372,593: 1.) \$140,211 (2016 annual draw); 2.) \$123,331 (2015 deferred draw); 3.) \$109,051 (2016 supplemental draw) at its February 16, 2016 meeting. In addition, the Vestry approved at its January 19, 2016 meeting the transfer of the 2015 operating surplus (\$64,140) to the 2016 budget.

- At its July 7, 2016 meeting, the Vestry approved a Resolution amending the 2016 operating budget. The Resolution eliminated the 2016 supplemental draw from the Endowment of \$109,051. To offset this loss in budgeted income, three (3) items were adjusted in the budget: 1.) Personnel costs were reduced by \$83,376 based on the departure of the Rev. Matthew Hanisian on April 3, 2016; 2.) Utility costs were reduced by \$16,905 based a June refund from DC Water & Sewer for erroneous billing; and 3.) the budget for Bequest Tithe income was increased from \$2,000 to \$11,254 based on bequests received in April 2016.

2016 OPERATING INCOME	2012 Actuals	2013 Actuals	2014 Actuals	2015 Budget	2015 Actuals	2016 Budget	<i>Actuals Chg.</i>
2016 Pledges Paid in 2016	\$1,115,789	\$1,058,633	\$1,043,183	\$989,287	\$1,054,088	\$967,443	-\$86,645
2015 Pledges Paid in 2016	\$4,435	\$4,150	\$4,030	\$4,000	\$4,399	\$4,000	-\$399
2016 Pledges Paid in 2015	\$62,682	\$82,347	\$109,299	\$159,213	\$159,213	\$92,807	-\$66,406
Foundations/Matching Gifts	\$36,500	\$41,900	\$50,050	\$47,500	\$47,600	\$35,750	-\$11,850
TOTAL Pledges	\$1,219,405	\$1,187,030	\$1,206,562	\$1,200,000	\$1,265,299	\$1,100,000	-\$165,299
<i>% Chg. to Prior Year's Actuals:</i>		-2.7%					-13.1%
<i>Collections</i>							
Plate Offerings	\$15,813	\$12,576	\$14,673	\$14,000	\$13,993	\$14,000	\$8
Parish Support	\$28,469	\$61,968	\$67,000	\$40,000	\$57,296	\$40,000	-\$17,296
Special Gift to Parish	\$0	\$0	\$1,662	\$10,000	\$13,025	\$10,000	-\$3,025
Special Offerings (Holidays)	\$14,876	\$12,641	\$16,187	\$14,000	\$26,286	\$18,400	-\$7,886
St. Alban's Day Offering	\$3,433	\$1,770	\$9,024	\$5,000	\$4,055	\$4,000	-\$55
Utilities Offering	\$296	\$195	\$130	\$0	\$1,642	\$0	-\$1,642
Winter, Lent & Summer Offering	\$3,704	\$1,090	\$510	\$1,000	\$3,215	\$1,000	-\$2,215
TOTAL Collections	\$66,591	\$90,240	\$109,186	\$84,000	\$119,512	\$87,400	-\$32,112
							-26.9%
<i>Contributions</i>							
Facilities Use	\$51,223	\$33,993	\$35,200	\$32,300	\$33,845	\$23,900	-\$9,945
Weddings	\$27,250	\$15,111	\$9,900	\$10,000	\$7,100	\$8,000	\$900
Funerals	\$0	\$31,900	\$26,500	\$20,000	\$12,803	\$14,000	\$1,197
Memorials/Honoraria (Undesignated)	\$7,380	\$4,770	\$5,510	\$3,000	\$3,098	\$3,000	-\$98
WSA/Op Shop: Operating Contribution	\$20,000	\$22,500	\$23,000	\$24,000	\$30,000	\$30,000	\$0
Flower Guild: Operating Contribution	\$0	\$0	\$0	\$4,000	\$4,000	\$0	-\$4,000
Miscellaneous Income	\$1,927	\$2,784	\$2,505	\$1,000	\$1,383	\$1,000	-\$383
TOTAL Contributions	\$107,780	\$111,058	\$102,615	\$94,300	\$92,229	\$79,900	-\$12,329
							-13.4%
<i>Transfers From Other Funds</i>							
Naselli Trust: Annual Distribution	\$38,435	\$43,775	\$42,377	\$42,500	\$48,692	\$39,500	-\$9,192
Endowment Fund: 2016 Annual Draw	\$0	\$0	\$0	\$123,331	\$0	\$140,211	\$140,211
Endowment Fund: 2015 Deferred Draw	\$0	\$0	\$0	\$0	\$0	\$123,331	\$123,331
M. Diana Smith Spiritual Growth Fund	\$2,211	\$1,330	\$3,524	\$13,402	\$0	\$13,859	\$13,859
Memorial Lecture Fund	\$0	\$0	\$0	\$3,890	\$0	\$4,290	\$4,290
Operating Surplus (from FY2015)	\$0	\$0	\$0	\$22,916	\$0	\$64,140	\$64,140
TOTAL Transfers from Other Funds	\$40,646	\$45,105	\$45,901	\$206,038	\$48,692	\$385,331	\$336,639
							691.4%
<i>Designated Income</i>							
Bequest Tithe	\$7,191	\$2,500	\$7,158	\$2,000	\$2,000	\$11,254	\$9,254
Bequests: Designated Operating	\$8,826	\$0	\$0	\$0	\$1,000	\$0	-\$1,000
Outreach: Fundraising/Parish Gala	\$17,302	\$20,955	\$27,839	\$20,000	\$34,010	\$20,000	-\$14,010
Other Fundraising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WSA: Crossroads Housing Initiative	\$0	\$6,000	\$6,000	\$9,000	\$9,000	\$6,000	-\$3,000
WSA: Crossroads Housing/"Housing First"	\$0	\$0	\$0	\$0	\$0	\$6,000	\$6,000
WSA: Spanish Congregation	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
WSA: Appalachian Service Project	\$0	\$0	\$0	\$0	\$0	\$5,500	\$5,500
WSA: Op Shop Net Income	\$82,743	\$175,136	\$158,200	\$159,300	\$244,746	\$159,600	-\$85,146
Miscellaneous Outreach Income	\$7,452	\$890	\$100	\$0	\$1,450	\$0	-\$1,450
Feeding Ministries	\$0	\$1,000	\$2,610	\$0	\$605	\$0	-\$605
Crossroads Housing Initiative	\$2,750	\$5,330	\$10,090	\$0	\$3,578	\$0	-\$3,578
Crossroads Housing Initiative Carryover	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Children's Ministries	\$0	\$0	\$500	\$0	\$500	\$0	-\$500
Music Ministries	\$1,280	\$2,348	\$570	\$0	\$4,200	\$0	-\$4,200

Arts @ Midday Concert Series	\$1,260	\$1,198	\$1,586	\$1,000	\$1,541	\$1,000	-\$541
Worship Services Ministries	\$500	\$0	\$0	\$0	\$400	\$0	-\$400
Grate Patrol	\$180	\$2,363	\$100	\$0	\$0	\$0	\$0
Forward Movement Brochures	\$0	\$550	\$600	\$0	\$600	\$0	-\$600
Columbarium Maintenance	\$40	\$350	\$70	\$0	\$0	\$0	\$0
Adult Formation/Education	\$0	\$40	\$40	\$0	\$320	\$0	-\$320
Garden Maintenance	\$0	\$70	\$0	\$0	\$0	\$0	\$0
Satterlee Entry Paint Project	\$0	\$2,786	\$0	\$0	\$0	\$0	\$0
Good Friday Offering	\$732	\$530	\$942	\$500	\$941	\$500	-\$441
Mustard Seed Offering	\$19,253	\$31,546	\$24,515	\$20,000	\$21,412	\$20,000	-\$1,412
Spanish Eucharist	\$0	\$282	\$15,175	\$0	\$1,005	\$5,810	\$4,805
Stephen Ministry	\$0	\$1,600	\$0	\$0	\$0	\$0	\$0
Baptism/Confirmation Donation	\$0	\$0	\$100	\$0	\$731	\$0	-\$731
TOTAL Designated Income	\$149,508	\$260,474	\$256,195	\$211,800	\$328,040	\$235,664	-\$92,375
							-28.2%
2016 TOTAL OPERATING INCOME	\$1,583,930	\$1,693,907	\$1,720,458	\$1,796,139	\$1,853,773	\$1,888,294	\$34,521
						=====	1.9%
<u>2016 OPERATING EXPENSES</u>							
<u>PERSONNEL EXPENSE</u>	<u>2012 Actuals</u>	<u>2013 Actuals</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2015 Actuals</u>	<u>2016 Budget</u>	<u>Actuals Chg</u>
<u>Clergy Staff</u>							
Clergy Salaries	\$139,306	\$186,689	\$206,033	\$211,616	\$228,950	\$220,561	(\$8,389)
Clergy Reimbursement of SECA	\$16,137	\$20,555	\$21,205	\$21,854	\$23,817	\$24,875	\$1,058
Clergy Housing Allowances	\$71,633	\$82,000	\$71,162	\$74,050	\$82,383	\$120,990	\$38,607
Clergy Pension	\$39,318	\$53,356	\$53,712	\$55,354	\$60,265	\$67,386	\$7,121
Clergy Health Insurance	\$40,039	\$61,392	\$61,393	\$57,998	\$64,942	\$57,210	(\$7,732)
Rector's Auto Expense Reimbursement	\$574	\$18	\$0	\$875	\$12	\$875	\$863
Assoc. Rector's Auto Reimbursement (Q)	\$56	\$15	\$0	\$200	\$0	\$200	\$200
Assoc. Rector's Auto Reimbursement (H)	\$164	\$14	\$184	\$200	\$16	\$200	\$184
Assoc. Rector's Auto Reimbursement (G)	\$0	\$0	\$0	\$0	\$0	\$400	\$400
Deacon's Auto Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interim Rector's Auto Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rector's Professional Expenses	\$1,607	\$1,698	\$1,133	\$1,750	\$1,742	\$1,750	\$8
Assoc. Rector's Professional Expenses (Q)	\$20	\$622	\$100	\$600	\$63	\$600	\$537
Assoc. Rector's Professional Expenses (H)	\$799	\$116	\$870	\$500	\$0	\$500	\$500
Assoc. Rector's Professional Expenses (G)	\$0	\$0	\$0	\$0	\$70	\$600	\$530
Deacon's Professional Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interim Rector's Professional Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rector's Development/Cont. Education Exp.	\$1,098	\$0	\$0	\$1,500	\$1,520	\$1,500	(\$20)
Assoc. Rector's Develop./Cont. Education (Q)	\$0	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000
Assoc. Rector's Develop./Cont. Education (H)	\$0	\$792	\$452	\$700	\$431	\$700	\$269
Assoc. Rector's Develop./Cont. Education (G)	\$0	\$0	\$0	\$0	\$0	\$900	\$900
Deacon's Development/Cont. Education Exp.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rector's Telephone Reimbursement	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$0
Personnel Contingency/Spanish Cong. P/T Clergy	\$0	\$0	\$20,456	\$6,000	\$6,023	\$0	(\$6,023)
Clergy/Staff Employment Search	\$0	\$0	\$0	\$0	\$714	\$5,000	\$4,286

TOTAL Clergy Salaries & Benefits	\$312,553	\$409,067	\$438,501		\$435,997	\$472,749		\$507,047	\$34,298
									7.3%
Lay Staff									
Lay Staff Salaries	\$279,655	\$274,882	\$288,948		\$290,719	\$273,393		\$239,649	(\$33,744)
Music Director: Weddings/Funerals	\$2,150	\$3,500	\$3,150		\$3,500	\$1,700		\$0	(\$1,700)
J2A Pilgrimage Coordinator/Temporary	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Instrumentalists	\$5,100	\$5,050	\$4,650		\$5,000	\$5,150		\$2,967	(\$2,183)
Instrumentalists: Weddings/Funerals	\$0	\$200	\$0		\$200	\$0		\$200	\$200
Substitute Organists: Sundays	\$1,950	\$6,975	\$900		\$1,800	\$1,250		\$1,800	\$550
Substitute Organists: Weddings/Funerals	\$0	\$1,850	\$1,050		\$1,500	\$750		\$3,750	\$3,000
Vocalist Stipends (non-choir)	\$0	\$150	\$150		\$300	\$0		\$300	\$300
Choir Stipends	\$36,325	\$37,100	\$35,000		\$31,000	\$32,960		\$31,000	(\$1,960)
Choral Scholars	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Supply Clergy	\$500	\$0	\$0		\$250	\$0		\$0	\$0
Spanish Eucharist Musician Stipend	\$8,640	\$9,180	\$9,540		\$5,225	\$8,400		\$8,250	(\$150)
Music Intern Stipend	\$0	\$0	\$0		\$0	\$2,200		\$0	(\$2,200)
5:30 Service Musician Stipend	\$6,150	\$4,900	\$0		\$0	\$0		\$0	\$0
8:00 Service Musician Stipend	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Sunday Child Care Workers	\$6,294	\$6,511	\$0		\$0	\$0		\$1,440	\$1,440
Spanish Eucharist Supply Clergy	\$640	\$450	\$700		\$340	\$170		\$750	\$580
Music Assistant Director	\$600	\$200	\$250		\$0	\$0		\$0	\$0
Facilities Assistant	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Contract/Temporary (Fisher in 2013)	\$0	\$6,946	\$0		\$0	\$0		\$0	\$0
Lay Pension	\$24,762	\$22,489	\$24,223		\$27,012	\$25,356		\$23,965	(\$1,391)
Social Security	\$20,829	\$20,442	\$21,233		\$20,511	\$20,171		\$25,918	\$5,747
Medicare	\$4,872	\$4,780	\$4,966		\$4,812	\$4,718		\$6,080	\$1,362
Lay Staff Health Insurance	\$23,935	\$23,988	\$27,259		\$28,250	\$28,555		\$50,995	\$22,440
Lay Retiree Health Insurance (Ward)	\$880	\$0	\$0		\$0	\$0		\$0	\$0
Lay Short-Term Disability	\$795	\$1,292	\$1,362		\$2,100	\$1,411		\$2,250	\$839
Music Director's Continuing Educ./Prof. Expenses	\$1,015	\$0	\$765		\$1,000	\$1,196		\$1,000	(\$196)
Worker's Compensation	\$3,210	\$3,294	\$3,448		\$5,000	\$3,204		\$5,750	\$2,546
Payroll Service	\$1,579	\$1,220	\$1,298		\$2,100	\$1,350		\$2,100	\$750
TOTAL Lay Staff Salaries & Benefits	\$429,881	\$435,400	\$428,893		\$430,619	\$411,934		\$408,164	(\$3,770)
TOTAL PERSONNEL EXPENSE	\$742,433	\$844,467	\$867,394		\$866,616	\$884,683		\$915,211	\$30,528
									3.5%
<u>OUTREACH EXPENSE</u>	<u>2012 Actuals</u>	<u>2013 Actuals</u>	<u>2014 Actuals</u>		<u>2015 Budget</u>	<u>2015 Actuals</u>		<u>2016 Budget</u>	<u>Actuals Chg</u>
Community Ministries									
St. Peter's Church: Ellicott City	\$2,377	\$0	\$0		\$0	\$0		\$0	\$0
Mustard Seed Offering Disbursements	\$17,671	\$31,717	\$24,515		\$20,000	\$21,412		\$20,000	(\$1,412)
"TLC": Children's Educ. Projects	\$0	\$0	\$0		\$7,900	\$7,900		\$8,000	\$100
WSA: Appalachian Service Project	\$0	\$0	\$2,380		\$3,500	\$3,500		\$5,500	\$2,000
Outreach Fundraising/Parish Gala Expense	\$2,082	\$3,433	\$8,999		\$2,000	\$7,037		\$2,000	(\$5,037)
Outreach Grants/Gala Proceeds	\$15,000	\$17,000	\$17,800		\$18,000	\$27,001		\$18,000	(\$9,001)
Feeding Ministries: Christ House	\$4,146	\$3,269	\$3,455		\$4,000	\$3,632		\$4,000	\$368
Feeding Ministries: Grate Patrol	\$7,916	\$7,897	\$8,536		\$8,000	\$8,465		\$8,000	(\$465)
Feeding Ministries: Family Service Nights	\$0	\$0	\$871		\$2,000	\$210		\$1,000	\$790
Crossroads Housing Initiative	\$19,550	\$23,567	\$28,472		\$29,300	\$24,035		\$29,300	\$5,265

Good Friday Offering: Jerusalem Church	\$732	\$530	\$942	\$500	\$0	\$500	\$500	\$500
Alternative Gift Fair Expense	\$0	\$129	\$0	\$0	\$0	\$0	\$0	\$0
WSA: Distribution of Grants	\$81,900	\$172,500	\$155,800	\$159,300	\$214,900	\$159,600	(\$55,300)	
WSA: Crossroads "Housing First" Program	\$0	\$0	\$0	\$3,000	\$0	\$6,000	\$6,000	\$6,000
Global Mission Initiative	\$0	\$0	\$4,850	\$6,000	\$5,855	\$6,000	\$6,000	\$145
Interfaith Ministry	\$0	\$641	\$94	\$1,000	\$265	\$500	\$500	\$235
Misc. Outreach (SOME/OMB/EDOW)	\$403	\$7,107	\$332	\$0	\$530	\$1,250	\$1,250	\$720
Diocesan Support	\$100,000	\$100,000	\$100,000	\$94,000	\$94,000	\$94,000	\$94,000	\$0
TOTAL OUTREACH EXPENSE	\$251,776	\$367,791	\$357,045	\$358,500	\$418,742	\$363,650	(\$55,092)	
								-13.2%
PARISH PROGRAMS EXPENSE	2012 Actuals	2013 Actuals	2014 Actuals	2015 Budget	2015 Actuals	2016 Budget	Actuals Chg.	
Christian Education								
Children Christian Formation	\$4,305	\$6,100	\$4,322	\$4,900	\$4,827	\$5,550	\$723	\$723
Adult Formation	\$1,209	\$353	\$446	\$5,000	\$3,407	\$2,500	(\$907)	(\$907)
Forward Movement Brochures	\$428	\$820	\$653	\$870	\$1,111	\$600	(\$511)	(\$511)
Youth Formation	\$1,402	\$2,691	\$3,846	\$4,050	\$2,005	\$4,950	\$2,945	\$2,945
Youth Appalachian Service Project	\$1,023	\$1,464	\$0	\$0	\$0	\$0	\$0	\$0
Youth J2A Pilgrimage: Annual Transfer	\$7,000	\$7,000	\$8,000	\$8,000	\$8,000	\$0	(\$8,000)	(\$8,000)
Seminarian Intern Stipend	\$600	\$600	\$1,200	\$1,200	\$600	\$1,200	\$600	\$600
Sunday Morning Forum	\$961	\$1,124	\$850	\$1,000	\$300	\$500	\$200	\$200
Annual Diocesan Convention Registration	\$385	\$385	\$385	\$525	\$440	\$525	\$85	\$85
Consortium of Endowed Parishes	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$0
M. Diana Smith Spiritual Growth Fund	\$1,667	\$0	\$0	\$13,402	\$0	\$13,859	\$13,859	\$13,859
Memorial Lecture Fund	\$0	\$0	\$0	\$3,890	\$0	\$4,290	\$4,290	\$4,290
Church Book Groups	-\$314	-\$360	\$400	\$250	\$18	\$150	\$132	\$132
Green Team	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Young Adult Group	\$0	\$150	\$344	\$350	\$0	\$350	\$350	\$350
Young Adult Fellowship (eliminated for 2014)	\$0	\$518	\$0	\$0	\$0	\$0	\$0	\$0
Integrity USA: Annual Dues	\$0	\$100	\$0	\$100	\$0	\$100	\$100	\$100
TOTAL Christian Education	\$18,665	\$21,696	\$20,445	\$43,537	\$20,707	\$34,574	\$13,867	
								67.0%
Pastoral Care								
Lay Pastoral Care/Stephen Ministry	\$0	\$1,912	\$0	\$1,800	\$1,694	\$2,250	\$556	\$556
OWLs Program	\$0	\$0	\$1,703	\$1,600	\$202	\$1,200	\$998	\$998
TOTAL Pastoral Care	\$0	\$1,912	\$1,703	\$3,400	\$1,896	\$3,450	\$1,554	
								82.0%
Worship								
Worship Services Supplies	\$7,763	\$522	\$410	\$500	\$397	\$500	\$103	\$103
Spanish Eucharist	\$1,083	\$171	\$122	\$13,000	\$7,308	\$700	(\$6,608)	(\$6,608)
Fabric Arts Guild	\$0	\$0	\$0	\$300	\$0	\$300	\$300	\$300
Altar Guild	\$1,606	\$1,082	\$1,478	\$1,785	\$951	\$1,785	\$834	\$834
Bread Baking Guild	\$230	\$88	\$0	\$100	\$0	\$100	\$100	\$100
Child Care (line item eliminated in 2009)	\$169	\$116	\$0	\$0	\$0	\$0	\$0	\$0
Sound System/Audio-Visual	\$1,658	\$177	\$495	\$500	\$188	\$500	\$313	\$313
Arts & Memorials Committee	\$429	\$150	\$0	\$750	\$438	\$0	(\$438)	(\$438)
Archives & History Committee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL Worship	\$12,938	\$2,305	\$2,505	\$16,935	\$9,281	\$3,885	(\$5,396)	

<u>BUILDINGS & GROUNDS</u>	<u>2012 Actuals</u>	<u>2013 Actuals</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2015 Actuals</u>	<u>2016 Budget</u>	<i>Actuals Chg.</i>
Insurance							
Property/Liability Coverage	\$36,624	\$38,403	\$40,663	\$44,435	\$43,103	\$48,000	\$4,898
							11.4%
Utilities							
Electricity Production - Solar Panels	\$2,427	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500
Electricity	\$55,953	\$69,024	\$64,717	\$83,180	\$61,676	\$88,430	\$26,754
Natural Gas	\$18,679	\$22,619	\$28,893	\$33,245	\$27,864	\$36,500	\$8,636
Water/Sewer	\$18,869	\$12,200	\$15,192	\$24,075	\$15,460	\$28,394	\$12,934
TOTAL UTILITIES	\$95,929	\$106,343	\$111,302	\$143,000	\$104,999	\$155,824	\$50,825
							48.4%
Maintenance							
Custodial Contract Svcs.: Church Events	\$0	\$0	\$720	\$1,000	\$220	\$1,000	\$780
Custodial Contract Svcs.: Weddings/Funerals	\$0	\$360	\$120	\$1,500	\$60	\$1,500	\$1,440
Maint./Contracts/Equip.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Security/Alarm System	\$4,136	\$1,419	\$1,246	\$2,000	\$2,185	\$2,500	\$315
Elevator Maintenance	\$2,775	\$2,806	\$2,887	\$3,325	\$2,979	\$3,325	\$346
Water Treatment	\$1,700	\$1,700	\$1,715	\$1,800	\$1,760	\$1,800	\$40
Plumbing/HVAC/Drains	\$2,871	\$5,576	\$2,386	\$5,000	\$3,830	\$6,500	\$2,670
Water Cooler (Kitchen)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pest Control	\$2,387	\$2,454	\$2,454	\$3,750	\$2,872	\$3,750	\$878
HVAC Maintenance	\$19,763	\$21,552	\$22,956	\$23,100	\$21,922	\$26,100	\$4,178
Window Cleaning/Repair	\$253	\$138	\$0	\$500	\$154	\$500	\$346
Electrical/Lighting Repairs/Light Bulbs	\$9,322	\$3,295	\$1,096	\$3,000	\$2,968	\$3,000	\$32
Building Equip./Supplies/3rd Floor Furniture	\$281	\$1,047	\$482	\$1,500	\$788	\$4,500	\$3,712
General Repair/Construction	\$1,648	\$178	\$530	\$2,000	\$180	\$2,000	\$1,820
Fire Alarm System/Inspections	\$3,329	\$4,017	\$2,933	\$5,000	\$4,104	\$5,000	\$896
Roofing & Gutter Maintenance	\$3,923	\$5,335	\$6,765	\$5,000	\$0	\$5,000	\$5,000
Flooring/Carpeting Maintenance	\$688	\$240	\$248	\$250	\$825	\$250	(\$575)
Exterior Grounds/Playground Maintenance	\$4,495	\$130	\$0	\$0	\$1,028	\$1,000	(\$28)
Custodial Contract Services	\$92,536	\$93,792	\$96,324	\$97,287	\$97,284	\$101,924	\$4,640
Maintenance/Cleaning Supplies	\$4,703	\$3,309	\$4,149	\$4,000	\$1,843	\$4,000	\$2,157
Lock & Key/Door Repairs	\$5,073	\$3,268	\$1,106	\$2,000	\$1,368	\$2,500	\$1,132
Painting (Interior/Exterior)	\$229	\$2,791	\$66	\$1,000	\$0	\$1,000	\$1,000
Hauling Services	\$0	\$106	\$110	\$500	\$936	\$500	(\$436)
Elevator License Certificate	\$260	\$0	\$260	\$300	\$0	\$300	\$300
Kitchen/Appliances Repairs	\$3,284	\$6,039	\$924	\$2,000	\$2,425	\$3,000	\$575
Exterior Stonework Work	\$1,550	\$0	\$0	\$1,200	\$0	\$1,200	\$1,200
Memorials/Maintenance	\$8	\$232	\$0	\$500	\$0	\$500	\$500
General Maintenance/Hicks Departure	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000
SUB-TOTAL MAINTENANCE	\$165,214	\$159,784	\$149,478	\$167,512	\$149,731	\$197,649	\$47,918
							32.0%
PECF Maintenance Services							
Annual Maintenance Agreement	\$22,500	\$20,333	\$16,000	\$17,220	\$16,000	\$18,250	\$2,250
Parking Spaces on Close	\$4,000	\$4,000	\$4,000	\$4,305	\$4,000	\$4,565	\$565
Trash Pick-Up/Recycling	\$6,454	\$5,486	\$6,598	\$7,525	\$6,449	\$8,090	\$1,641
Security Patrols	\$0	\$1,667	\$4,996	\$5,380	\$5,000	\$5,705	\$705
Water Coolers	\$2,400	\$747	\$0	\$0	\$0	\$0	\$0
Tree Work/Landscaping	\$0	\$0	\$0	\$0	\$0	\$0	\$0

