

St. Alban's Episcopal Church
Minutes of Vestry Meeting (AS APPROVED)
Wednesday, April 18, 2018 – 6:30 pm
Room 301 Satterlee Hall

Vestry Officers Present: The Rev'd Geoffrey Hoare (Rector), Laura Ingersoll (Senior Warden), Hollis McLoughlin (Treasurer), Trevor Swett (Secretary). Diane Adams was out of town.

Vestry Members Present: Adrienne Allison, Michele Bond, Walker Carter, Leo Coco, Julie Clements Smith, Glenn Davis, Emily DiBari, Lucy Fraser, Tom Gustafson, Lara McCoy Roslof, Jane Schubert; Woodfen McLean (Youth Representative). Tomás Montgomery and Corinna Gilmore (Youth Representative) were unable to attend.

Staff: The Rev'd Jim Quigley; The Rev'd Emily Griffin; The Rev'd Debbie Kirk.

Others Present: Barbara Manard (Diocesan Delegate); Robin Rudd (Chair, Workers of St. Alban's); Tom Jansen (parishioner).

Call-to-Order: A quorum being present, the Rector called the Meeting to order at 6:30 p.m. Julie Clements Smith recited the opening prayer, which was composed by Emily DiBari:

Gracious God,

In the busy-ness of my day, I sometimes forget to stop and thank You for all that is good in my life. My blessings are many and my heart is filled with gratefulness for the gift of living, for the ability to love and be loved, for the opportunity to see everyday wonders of creation, for sleep and water, for a mind that thinks and a body that feels.

I thank You, too, for those things in my life that are less than I would hope them to be -- things that seem challenging, unfair or difficult. When my heart feels stretched and empty and pools of tears form in my weary eyes, still I rejoice that You are as near to me as my next breath and that in the midst of turbulence, I am growing and learning.

In the silence of my soul, I thank You most of all for your unconditional and eternal love.

Amen.

Approval of Minutes:

Upon motion duly seconded, the Vestry approved the minutes of its meeting held on March 21, 2018.

[VESTRY ACTION 2018-04.1]

Support for ordination:

Upon motion, the Vestry approved the Executive Committee's recommendation to convey to the Episcopal Diocese of Washington the support of our parish for the ordination of Diana Gustafson to the priesthood.

[VESTRY ACTION 2018-04.2]

Ms. Gustafson's ordination is scheduled to take place in the Cathedral on June 16, 2018, at 10:00 a.m.

Treasurer's Report: Hollis McLoughlin presented a written report for March. He noted strong results in all categories. A slowdown in monthly pledge receipts as the year progresses has not yet occurred, but should be anticipated in view of the sharp acceleration of pledge payments received last December under the impetus of changes in federal tax laws.

Upon motion duly seconded, the Vestry adopted the Treasurer's report dated April 18, 2018, as submitted.

[VESTRY ACTION 2018-04.3]

Signature authority: The Executive Committee proposed two routine, recurring resolutions regarding signature authority on parish accounts:

Upon motion the Vestry --

RESOLVED: That the Vestry of St. Alban's Parish authorizes the following people to be signatories on all accounts held at PNC Bank in the name of St. Alban's Parish: Laura A. Ingersoll (Senior Warden), Diane Adams (Junior Warden), Hollis McLoughlin (Treasurer), The Rev'd James Quigley (Associate Rector), The Rev'd Emily Griffin (Associate Rector), and Charles Porter (Director of Operations).

It is further RESOLVED that the signatures of two persons are required for any withdrawal transaction of \$2,500 or more. This Resolution is effective immediately and supersedes any prior Resolution regarding PNC Bank signatories.

[VESTRY ACTION 2018-04.4]

Also upon motion the Vestry --

RESOLVED: That the Vestry of St. Alban's Parish authorizes the following people to act on behalf of St. Alban's Parish in connection with any accounts held in the name of St. Alban's Parish by the Vanguard Group: The Rev'd Geoffrey M. St. J. Hoare (Rector), Laura A. Ingersoll (Senior Warden), Diane Adams (Junior Warden), and Hollis McLoughlin (Treasurer).

It is further RESOLVED that the signatures of two persons are required on written transaction requests. This Resolution is effective immediately and supersedes any prior Resolution regarding Vanguard Group account authorizations.

[VESTRY ACTION 2018-04.5]

Report of the Pastoral Care Committee: Leo Coco supplemented the written report of the Pastoral Care Committee by pointing to Jo Turner's superb service as Lay Pastoral Care Coordinator and noting that her three-year commitment in this position will come to its end on August 31, 2018. Geoffrey Hoare stated that discussions are taking place with Jo Turner and among the clergy as to how to ensure that pastoral care needs are met after she steps down. Hoare also noted that a decision to place the Healing Ministers in the bailiwick of the Worship Service Committee has been revoked, and they remain within the ambit of the Pastoral Care Committee.

Report on God's Work in the World (GWW): Jane Schubert touched on highlights of her written report. She stressed the principles that GWW has adopted for guiding its decisions, including that this ministry strives for mutual transformation of those who serve and those who are served. GWW is working on a communications program to better inform the parish of its activities and is close to achieving its goal for Outreach funding to match the parish's annual contribution to the Diocese, which was \$105,565 in 2018. (Hollis McLoughlin pointed out that, in addition to GWW's cash outlays and Workers of St. Alban's distribution of Opportunity Shop income, the parish also provides over \$100,000 in in-kind contributions to several social service entities.) GWW's next meeting will take place in the parish library on May 9, 2018, at 5:30 p.m., when the Rev'd Hoare will speak on ideas for long-term development of Outreach programs.

Rector's Report: The Vestry received a brief written report from the Rector, along with a paper entitled "Pray. Serve. Give.", summarizing his current thinking on strategic

direction for St. Alban's. The Vestry will discuss this paper over the course of the next several months.

Junior Warden's Report: The Vestry received a written report from Diane Adams, who was out of town.

Senior Warden's (Oral) Report: Laura Ingersoll reported that she is crafting a letter to Laura Ferraro to express the Vestry's appreciation of her excellent work in heading up the Opportunity Shop. Ingersoll observed that Ferraro has approached this work as both a management function and a ministry.

Reports of Associate Rectors: The Vestry received written reports of Associate Rectors Quigley, Griffin, and Kirk. Quigley remarked that under Ed Roslof's leadership, the Adult Formation Team has put together a roster of Adult Forums spanning the period from April 2018 through February 2019. Kirk noted that three San Albano parishioners will be confirmed in May.

The Rev'd Hoare led the Vestry in a closing prayer.

Executive Session:

Upon motion duly seconded, the Vestry voted to enter into executive session.

[VESTRY ACTION 2018-04.5]

Adjournment: The meeting was adjourned at approximately 7:47 p.m.

Respectfully submitted,

Trevor W. Swett III
Secretary